

Books and Supplies:

Books: High Schools are responsible for funding textbooks and instructional materials for all College Credit Plus Courses. Your school or district Administrators will determine the book return policy specific to your school.

Supplies: Supplies are the financial responsibility of each student. This may include additional materials required for the course/s (e.g., art supplies, calculators, notebooks, etc.).

Please use the form below to obtain your textbooks. **A Counselors signature is required. **

EASTERN GATEWAY COMMUNITY COLLEGE

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TEXTBOOK ORDER FORM

Name: _____

Address: _____

Telephone Number: _____

BOOKS NEEDED:

Dept/Course/Section (Ex: ACC/101/03)	Book Title (Ex:Principles of Financial Accounting)	Preference (check one)		Cost (Check Website)
		New	Used	

(If used is not available, new will be substituted)

Ship Via: _____ UPS Shipping (Shipping is Paid by School District)

(ALL orders placed will be processed and shipped UNLESS you call and cancel)

By signing this textbook order form I am authorizing the Bookstore to charge the High School District for the cost of the books.

_____ Name

_____ Date
Textbook Order Form REV 7/31/2017